



WAGNER RENTS Job Description

JOB TITLE: Mechanic, Level 2
DEPARTMENT: Wagner Rents – Product Support
REPORTS TO: Shop Coordinator

Job Code: 172

Full Time **Supervisory** **Exempt**
Part Time **Non-Supervisory** **Non-exempt**

POSITION SUMMARY

A Mechanic Level 2 is responsible for removing and replacing repairable sub-assemblies and evaluates damaged and worn parts to determine reusability in rebuild. He plans assigned repair jobs and uses the workorder system effectively. He also creates “4C” warranty explanations and mentors Level I mechanics.

Direct Reports: None

ESSENTIAL FUNCTIONS AND BASIC DUTIES

Administrative

- Understand the work order system and help others learn to use this system.
- Accurately prepare service reports
- Documents the 4 C’s (Complaint, Cause, Correction, Complication) on work orders.
- Promote a clean, organized, and safe work environment.

Organizational

- Apply 5S (Sort, Set in Order, Sweep, Standardize and Sustain) principles following every job.

Interpersonal

- Work effectively with others in the shop and help build a strong teamwork environment. Assisting with the mentoring of Level I mechanics can help promote this desired work team.

Sales

- NA

Technical

- Engage in required safety practices at all times
- Read and understand the manufacturers’ Operation and Maintenance Manual per machine type and comply with its contents.
- Ensure all operating controls and functions are in compliance with Manufacturers’ specifications.
- Clean, repair, recondition and maintain equipment and components.
- Inspect machines returned from rental for customer damage and notify the Shop Coordinator regarding any specific damage that was found.
- Diagnose system failures to determine root cause.
- Remove, disassemble, assemble, repair and install components and parts as needed.
- Determine reusability of parts in accordance with reusability guidelines.
- Order replacement parts.

- Service and maintain equipment sold by company
- Test, measure and adjust engine and machine systems and components within tolerances of manufacturer's specifications.
- Attends training as requested.
- Keep up to date with developments in tooling, technologies and systems.

Supervisory

- NA

ESSENTIAL JOB REQUIREMENTS

Minimum Education Required High School Diploma or GED

Minimum Experience Required

Experience Defined: Basic (1-3 yrs) Intermediate (3 – 5 yrs) Advanced (5+ yrs)

Administrative / Clerical Experience – Intermediate level

Customer Service Experience – Intermediate level

Technical / Mechanical Experience – Intermediate level (3 yrs heavy equipment, engine or mechanic repair experience); Intermediate tools required

Certificates, Licenses and Registrations Required Valid driver's license

Required Skills and Competencies

Organizational Skills
 Communication Skills
 Safety Knowledge

Basic math skills
 Basic reading / writing Skills
 Understanding of diagrams and schematics
 Intermediate diagnostic aptitude

Preferred Skills and Competencies

Post high school education – Graduation from a technical school with emphasis on diesel engine preferred
 Intermediate Level Reasoning Skills (Defines problems, collect data, draws conclusions)
 Product Knowledge – Intermediate level

Computer Skills

Windows / Internet – Basic Knowledge
 Wynne System – broad knowledge of work order system
 ET / SIS / STW

ADDITIONAL INFORMATION

Working Conditions

Noise Quiet Moderate Loud
 Environment Indoors Outdoors Both

Specific Risks: Works with moving, mechanical parts

Physical Requirements (Checked requirements indicate more than 1/3 of the time spent on the job)

Standing Sitting
 Walking Use of Hands
 Talking Hearing
 Weight / Lifting None 1–25 lbs 26–50 lbs More than 50 lbs

Travel Requirements:

None 1-25% 25-50% 50-75% 75-100%

Limitations and Disclaimer

This job description is intended to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position. Wagner Equipment Co. will reasonably accommodate individuals with disabilities.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Requirements are representative of minimum levels of knowledge, skills and/or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently.