



WAGNER EQUIPMENT CO.

Job Description

JOB TITLE: Class B Technician
DEPARTMENT: Service
REPORTS TO: Shop Manager

Job Code: 049

Full Time Supervisory Exempt
Part Time Non-Supervisory Non-exempt

POSITION SUMMARY

Under some direct supervision, the Class B Technician is responsible for the diagnosis, repair, reconditioning, overhaul and maintenance of customer and company heavy equipment and/or components. Depending on location and assignment, this position will be responsible for some or all of the functions and duties listed below. The Class B Technician will perform work at 120% of the time of a Journey Technician.

Direct Reports: None

ESSENTIAL FUNCTIONS AND BASIC DUTIES

Administrative:

- Prepares accurate and complete service reports and turns in on time
- Prepares inspection and appraisal reports
- Correctly charges work to appropriate work order segments

Organizational: NA

Interpersonal:

- Communicates effectively with Service Writer, Shop Coordinator, and/or Shop Manager to ensure problems, nature of repair, and status of repairs are understood and followed up on
- Works in a cooperative manner with other team members to accomplish the goals of the shop and the company

Sales: NA

Technical:

- Cleans, repairs, reconditions, and maintains equipment and components
- Prepares, inspects, and operates machines prior to delivery
- Removes, disassembles, assembles, and installs components and parts
- Determines reusability of parts in accordance with published Caterpillar reusability guidelines
- Orders replacement parts, ensuring that parts orders are correct and complete at the time of order
- Services and maintains equipment sold and/or owned by the company
- Tests, measures, and adjusts engine and machine systems and components
- Diagnoses and troubleshoots machine and engine malfunctions and failures
- Analyzes customer repair and maintenance requirements
- Keeps up to date with developments in tooling, technologies, and systems
- Uses safe working practices and follows all company safety requirements
- Maintains a clean and organized work area
- Makes recommendations as to repairs meeting warranty criteria
- Makes parts replacement decisions assuring optimum economic reusability

Supervisory: NA

ESSENTIAL JOB REQUIREMENTS

Minimum Education Required: High School Diploma or GED, with graduation from an accredited technical school in diesel engine or earthmoving repair preferred.

Minimum Experience Required: Three years in heavy equipment, engine, or electric power generation system repair.

Experience Defined: Basic (1-3 yrs) Intermediate (3 – 5 yrs) Advanced (5+ yrs)

Administrative / Clerical Experience – Basic
Customer Service Experience – Basic
Technical or Mechanical - Intermediate

Certificates, Licenses and Registrations Required: None

Required Skills and Competencies

Organizational Skills	Communication Skills
Safety Knowledge	Math Skills
Reading / Writing Skills	Product Knowledge
Reasoning Skills	

Computer Skills

Basic ability to search for and enter data into a computer. Ability to type service reports

ADDITIONAL INFORMATION

Working Conditions

Noise	Quiet <input type="checkbox"/>	Moderate <input type="checkbox"/>	Loud <input checked="" type="checkbox"/>
Environment	Indoors <input type="checkbox"/>	Outdoors <input type="checkbox"/>	Both <input checked="" type="checkbox"/>

Physical Requirements (Checked requirements indicate **more than 1/3 of the time spent on the job**)

Standing	<input checked="" type="checkbox"/>	Sitting	<input type="checkbox"/>	
Walking	<input checked="" type="checkbox"/>	Use of Hands	<input checked="" type="checkbox"/>	
Talking	<input checked="" type="checkbox"/>	Hearing	<input checked="" type="checkbox"/>	
Weight / Lifting	None <input type="checkbox"/>	1–25 lbs <input type="checkbox"/>	26–50 lbs <input type="checkbox"/>	More than 50 lbs <input checked="" type="checkbox"/>

Travel Requirements:

None 1-25% 25-50% 50-75% 75-100%

Limitations and Disclaimer

This job description is intended to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position. Wagner Equipment Co. will reasonably accommodate individuals with disabilities.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Requirements are representative of minimum levels of knowledge, skills and/or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently.