



# WAGNER EQUIPMENT CO.

## Job Description

**JOB TITLE:** Class A Technician

**DEPARTMENT:** Service

**REPORTS TO:** Shop Manager

**Job Code:** 043

Full Time	<input checked="" type="checkbox"/>	Supervisory	<input type="checkbox"/>	Exempt	<input type="checkbox"/>
Part Time	<input type="checkbox"/>	Non-Supervisory	<input checked="" type="checkbox"/>	Non-exempt	<input checked="" type="checkbox"/>

### POSITION SUMMARY

Under minimal supervision, the Class A Technician is responsible for the diagnosis, repair, reconditioning, overhaul and maintenance of customer and company heavy equipment and components. Depending on location and assignment, will be responsible for some or all of the functions and duties listed below. The Class A Technician will perform work at 110% of the time of a Journey level.

**Direct Reports:** None

### ESSENTIAL FUNCTIONS AND BASIC DUTIES

#### Administrative:

- Prepares accurate and complete service reports and turns them in on time
- Prepares inspection and appraisal reports
- Correctly charges work to appropriate workorder segments

**Organizational:** NA

#### Interpersonal:

- Communicates effectively with Service Writer, Shop Coordinators and Shop Managers to ensure problems, nature of repair, and status of repairs are understood and followed up on

**Sales:** NA

#### Technical:

- Cleans, repairs, reconditions, and maintains equipment and components.
- Prepares, inspects, and operates machines prior to delivery
- Removes, disassembles, assembles, and installs components and parts
- Determines reusability of parts in accordance with published Caterpillar reusability guidelines
- Orders replacement parts ensuring that parts orders are correct and complete at the time of order
- Services and maintains equipment sold and/or owned by the company
- Tests, measures, and adjusts engine and machine systems and components
- Diagnoses and troubleshoots machine and engine malfunctions and failures
- Analyzes customer repair and maintenance requirements
- Keeps up to date with developments in tooling, technologies and systems
- Uses safe working practices and follows all company safety requirements
- Maintains a clean and organized work area
- Performs maintenance activities on new and rebuilt/repared equipment
- Makes recommendations as to repairs meeting warranty criteria
- Makes parts replacement decisions assuring optimum economic reusability

**Supervisory:**

- Provides direction, training, mentoring and guidance to assigned service technicians

**ESSENTIAL JOB REQUIREMENTS**

**Minimum Education Required:** High School Diploma or GED with graduation from an accredited technical school in diesel engine or earthmoving repair preferred

**Minimum Experience Required:** Four years in heavy equipment, engine or electric power generation system repair

**Experience Defined:** Basic (1-3 yrs)      Intermediate (3 – 5 yrs)      Advanced (5+ yrs)

Administrative / Clerical Experience -Basic  
 Customer Service Experience - Intermediate  
 Technical or Mechanical - Advanced  
 (Machine Service/Maint)

**Certificates, Licenses and Registrations Required:** None

**Required Skills and Competencies**

Organizational Skills	Communication Skills
Safety Knowledge	Math Skills
Reading / Writing Skills	Product Knowledge
Reasoning Skills	

**Computer Skills**

Basic ability to search for and enter data into a computer. Ability to type service reports

**ADDITIONAL INFORMATION**

**Working Conditions**

Noise Environment	Quiet <input type="checkbox"/>	Moderate <input type="checkbox"/>	Loud <input checked="" type="checkbox"/>
	Indoors <input type="checkbox"/>	Outdoors <input type="checkbox"/>	Both <input checked="" type="checkbox"/>

**Physical Requirements** (Checked requirements indicate **more than 1/3 of the time spent on the job**)

Standing <input checked="" type="checkbox"/>	Sitting <input type="checkbox"/>
Walking <input checked="" type="checkbox"/>	Use of Hands <input checked="" type="checkbox"/>
Talking <input checked="" type="checkbox"/>	Hearing <input checked="" type="checkbox"/>
Weight / Lifting	None <input type="checkbox"/> 1–25 lbs <input type="checkbox"/> 26–50 lbs <input type="checkbox"/> More than 50 lbs <input checked="" type="checkbox"/>

**Travel Requirements:**

None     1-25%     25-50%     50-75%     75-100%

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**Other relevant information you want included in this job description:**

- May work in field conditions, out of a service truck, without the normal support functions of a service shop.
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**Limitations and Disclaimer**

This job description is intended to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position. Wagner Equipment Co. will reasonably accommodate individuals with disabilities.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Requirements are representative of minimum levels of knowledge, skills and/or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently.